



Recovery Practitioner Short Job Description & Person Specification

Hours	35 hours, 5 days per week
Reports To	Supported Housing Manager
Place of Work	Croydon and Lambeth
Salary	£27,566 with contributory pension

The Nehemiah Project provides professional and life-changing support for men trapped in a spiral of addiction, which often involves offending and homelessness. Our two-stage recovery programme addresses the root issues that cause men to turn to substance abuse, to help them to break free from addictive and criminal behaviour and to begin to rebuild their lives.

Nehemiah runs two first-stage houses, one in Streatham and one in Croydon. Our Supported Housing Team run recovery programmes in both these houses, under the supervision of the Supported Housing Manager. The two houses offer fourteen places to vulnerable adult men, to take part in our programme. Two move-on houses are located in Clapham, housing nine men.

We seek someone who is passionate about seeing men transform their lives. The successful candidate will have 4-5 years' experience in the sector and specific experience in all three areas of our service delivery - referrals, programme delivery and resettlement. A good understanding of the behaviour of clients with complex trauma is important in our work.

The post will involve undertaking on-call duties no more than once a month and there is a small remuneration for this duty. Staff carry the on-call phone at all times for one week, and are ready to respond to emergencies. However, such call-outs are infrequent.

The role

The Recovery Practitioner will contribute to creating a positive, supportive environment where our Residents can change their lives. Teamwork is essential to provide continuity of care to our Residents, and candidates must be willing to be flexible in helping out other team members.

Service Delivery

- Keywork Residents and co-write support plans; assist in applying for Housing Benefit
- Actively promote Residents' involvement at all times
- Produce monitoring and reports as required, and keep accurate records of Residents
- Support men by signposting training/volunteering, job applications, and looking for independent accommodation
- Liaise with other specialist services

Programme Delivery

- Deliver/Assist in the delivering of the therapeutic programme A New Future. This involves running process groups, educational sessions and working with colleagues, graduates and external specialists who contribute and take part, and from time to time may include groups for men in move-on

Referrals

- To assist the Referrals Co-ordinator in assessing and interviewing applicants to the Charity
- To assist with marketing the programme to prospective referring agencies
- To use a database to monitor referrals and maintain active waiting lists
- To arrange for new Residents to be met at the prison gates and where appropriate to make alternative arrangements to assist their arrival at Nehemiah

In the Charity

- To comply with all Health & Safety regulations and procedures
- To be aware of and adhere to all relevant financial procedures
- observe Nehemiah's Code of Conduct for Employees and Policies
- attend supervision, training and meetings as and when required
- work at other locations as and when required
- During your employment you will well and faithfully serve the Charity and will devote the whole of your attention and skills to your duties your hours of work.

This job description provides an indication of the roles and responsibilities for the post of Recovery Practitioner, but is not an exclusive list of the duties that the post-holder may be asked to undertake

Closing Date: 6th October 2019

Interview Date: 16th October 2019

For more information contact Adrienne Sissuh

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020 8773 7412

Please send your CV to Tracey.Thomas@tnp.org.uk

On 16th June, Nehemiah officially opened its new Croydon house, providing a further six bedrooms for vulnerable men with a history of addiction. Opening this new house has been possible due to the support of our partner, the British Association of the Sovereign Military Order of Malta. The new house has already welcomed its first Residents and an on-site caretaker, Monsignor Roger Reader officiated at the opening, cutting the ribbon and blessing the house.

PERSON SPECIFICATION		
	Essential	Desirable
Qualifications		
NVQ3 in Health & Social Care or similar	√	
Mental health qualification – counselling or similar		√
Experience of		
Four years’ experience of working with men with mental health recovering from addiction with a history of being in the criminal justice system to achieve independent living	√	
Developing, maintaining and sustaining strong relationships with partner organisations	√	
Pro-social modelling and seeing successful change with individuals and groups	√	
Working to an equal opportunities policy and implementing this in practice	√	
Knowledge		
Understanding of the challenges faced in working with vulnerable men and particularly those leaving prison	√	
An understanding of complex trauma, depression and personality disorders	√	
Statutory and voluntary systems, agencies and resources available to vulnerable people	√	
Understanding of models and approaches with sound evidence base that are most likely to encourage behaviour change		√
Safeguarding Vulnerable Adults		√
Health and Safety practice		√
Skills – the ability to		
Demonstrate excellent Communication skills	√	
Proficient in Microsoft Office, specifically Word, Excel and PowerPoint; Input and maintain database records	√	
Run process and educational groups and ensure that a healthy balance is maintained between the educational sessions and the process groups	√	
Demonstrate a professional attitude at all times	√	
Maintain good written records of work and evidence outcomes achieved with Residents	√	
Work as part of a team	√	
Be approachable and accessible to Residents	√	
Work to deadlines	√	

Recognise and manage your own stress, and to be willing to seek support	√	
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