

**THE NEHEMIAH PROJECT**  
(a charitable company limited by guarantee)

Company No. 3255850  
Charity No. 1058536

**Registered Office**  
7/8 Grays Inn Square  
Grays Inn  
London WC1R 5JQ

**ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31ST DECEMBER 2008**

**BEGBIES CHETTLER AGAR**  
**Chartered Accountants**  
**& Registered Auditors**

Epworth House  
25 City Road  
London EC1Y 1AR

The trustees are pleased to present their report and the financial statements of the charity for the year ended 31<sup>st</sup> December 2008.

## REFERENCE AND ADMINISTRATIVE DETAILS

|                          |                                                     |                           |                                                     |                        |                                                                      |
|--------------------------|-----------------------------------------------------|---------------------------|-----------------------------------------------------|------------------------|----------------------------------------------------------------------|
| <b>Charity Name:</b>     | The Nehemiah Project                                | <b>Charity Number:</b>    | 1058536                                             | <b>Company Number:</b> | 3255850                                                              |
| <b>Principal Office:</b> | 47 Tooting Bec Gardens, Streatham, London, SW16 1RF | <b>Registered Office:</b> | 7/8 Gray's Inn Square, Gray's Inn, London, WC1R 5JQ | <b>Auditors:</b>       | Begbies Chettle Agar<br>Epworth House, 25 City Road, London EC1Y 1AR |
| <b>Bankers:</b>          | NatWest Bank plc                                    | <b>Solicitors:</b>        | Cooke Matheson                                      | <b>Bankers:</b>        | 145 Clapham High Street, London SW4 7SN                              |
|                          |                                                     |                           |                                                     |                        | 7/8 Gray's Inn Square, Gray's Inn, London, WC1R 5JQ                  |

**Directors and Trustees**  
The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The trustees that served during the year are as follows:

|                               |                       |
|-------------------------------|-----------------------|
| Mr. J. M. P. Colman (Chair)   | The Hon. Mrs. M. Rank |
| Mr. G. Q. Topping (Secretary) | Mr J. D. McKechnie    |
| Mr. C. Ley                    |                       |

**Management Committee**  
Chief Executive Officer: Wendell Smith  
Managing Director: Lois Smith  
London Prison Programme Manager: Richard McGill

## STRUCTURE, GOVERNANCE AND MANAGEMENT

**Governing Document**  
The Nehemiah Project is a charitable company limited by guarantee and governed by its Memorandum and Articles of Association dated 27<sup>th</sup> September 1996. It is also registered as a charity with the Charity Commission. In the event of winding up members' liabilities are limited to £1 each.

**Appointment, Induction and Training of Trustees**  
Trustees are appointed by resolution of the existing trustees. Most trustees will already be familiar with the practical work of the charity and attend graduations and other events both in our rehabilitation home and in prison to keep up-to-date. New trustees receive copies of the charity's memorandum and articles and the latest financial statements and undergo an induction covering decision making processes, key employees and future plans and objectives.

**Organisation Structure**  
The trustees meet regularly through the year, typically 3-4 times. They receive quarterly financial reports as well as updates on the charity's activities and fundraising. They are responsible for the overall legal, financial and strategic development of the charity.

Day-to-day management is the responsibility of the CEO and the Managing Director including finance, HR and operations. They are supported by the other members of the management committee, who meet on a weekly basis, and who take responsibility for the rehabilitation home, prison programme and fundraising.

**Risks**  
The management committee review the charity's main risks on a regular basis. They are responsible for implementing any changes to procedures, training or other actions to mitigate the risks the charity faces. The risks are also reviewed by the trustees at their meetings.

This process has been conducted, current risks identified and appropriate actions taken to minimise the risks. One action being undertaken is the implementation of additional training of staff to achieve NVQ 3 in Health & Social Care.

**Related Parties**  
The charity's move-on home, Victory Lodge, and the associated staff accommodation are owned by Sanctuary and the contract is managed by Adullam Homes. The provision of these properties on a peppercorn rent is a valuable asset and enables the charity to support many more vulnerable adults recovering from drug/alcohol addiction.

## OBJECTIVES AND ACTIVITIES

The Nehemiah Project aims to support vulnerable adults whose lives have been devastated by the impact of drug or alcohol addiction. Its objective is to enable these individuals to achieve real and lasting change in their lives by not only providing short term aid and accommodation but also by dealing with the root causes of their problems such as family breakdown, addiction, poverty or unemployment.

The Project operates two residential homes in South London and a programme called 'A New Direction' for offenders in prison. The Project meets its objectives by providing three types of vital and life changing assistance:

### 1) Therapeutic Communities - providing safe and supportive environments where people can change

- Our homes are decorated to high standards, and every resident plays a part in their maintenance and catering. The life skills, character and relationships developed build vital foundations for them to live a life free from drugs/alcohol. We have accommodation for 9 residents in the rehabilitation home, where they undergo treatment for up to 6 months, and 7 residents in the move-on home where they are supported for anything from 2 weeks to 2 years.

- In prison the supportive environment is created through activities such as eating lunch communally, and developing a supportive environment where men hold each other accountable for their attitudes and behaviour. A New Direction, is a 6-month programme helping around 20 offenders at a time in each prison.

### 2) Effective Rehabilitation – enabling men trapped by substance misuse to find lasting freedom from their habits

- Over the last seventeen years we have developed a unique and intense programme of rehabilitation. This focuses on every aspect of an individual's life and uses teaching, group work and counselling to help residents through the process of healing.
- A New Direction combines teaching material used successfully throughout prisons in Minnesota with our extensive experience of rehabilitation. This provides a unique and effective programme which challenges men's criminal and addictive thinking and enables them to make better life choices.

### 3) Re-integration to the Community - providing support and accommodation in the community

- Graduates of our rehabilitation programme live at our move-on home, Victory Lodge. They receive support and guidance while they continue to re-build relationships and find their feet in work or education. The charity provides work opportunities for developing their vocational skills as well as partnering with organisations providing specialist job training for the homeless and ex-offenders.
- Graduates of A New Direction receive support at the prison prior to their release. They can also be offered a place in one of our homes, giving them a hope for the future. By building up trust and a relationship prior to release, this effectively builds a bridge between their time in prison and their return to society.

Nehemiah aims to make an impact on the rising tide of substance misuse in today's society and on the radical way it affects our community, breaking up families, inciting crime and increasing unemployment. By tackling these problems today the charity is building a better society for tomorrow.

## Volunteers

The charity relies on volunteers in all aspects of its work. We are grateful to the dedication of our team of Year of Service volunteers who live in our homes, work unsociable hours and loyally supervise and care for the residents. We are also reliant on the mentors who build meaningful and supportive relationships with residents, building their confidence and life skills. Finally we could not continue without the valuable contribution of key individuals who come into the office to support our fundraising efforts and around 180 people who raise funds through sponsored events.



## ACHIEVEMENTS AND PERFORMANCE

2008 has seen significant developments both in the maturing of our organisation/staff as well as in the improvement of our programmes. Our status as a pioneering, well-run operation has been recognised by the Open College Network (OCN) as well as the prison service. Eight of our support staff also started their NVQ accreditation in Health & Social Care. This is on top of achieving encouraging results from our rehabilitation and move-on homes, despite challenging circumstances.

The main achievements during the year were as follows:

We are assessing the services of a psychologist to help facilitate the CSAP accreditation. We were able to contact a highly qualified psychologist indirectly through our time at a Prison Alpha Conference. The CEO of Kainos contacted us about the process her charity went through to receive CSAP accreditation for their programme. The psychologist has done CSAP for four separate Prison Programmes in the UK and seems to be the perfect person to help the charity move forward in this area.

The Charity now has a three year Service Level Agreement with Wandsworth Prison from April 2008 to April 2011.

We have suffered delays on the part of the prison administration, also set-up delays but now all is on line to start in April 2009. The Governor of Wandsworth Prison, Ian Mulholland has agreed to extend our SLA for an additional year to make up for the delay. We see this Program starting as a major step for the Charity along with working toward full accreditation.

In 2008 we have had 26 residents compete our Program at the Rehab. Over half of them are still off the chemicals and living an active life in education, work, volunteering and being better family men.

New Frontiers Learning Centre, OCN has shown little progress this year because of a reduction in staff levels. The OCN Program will be expanded at Wandsworth Prisons in conjunction with their own OCN Program; hence the proper credits will be given to participating men in prison.

Renovation of Victory Lodge, our move on home, is nearly complete with only the carpeting remaining to be done. We have re-decorated the home and completely reworked the heating system to operate more efficiently. Bathrooms and shower rooms have been completely rebuilt. New appliances were installed in the staff flat. We give a warm 'Thank You' to the two Trusts who provided for this: The Mercier Trust and The Trusthouse Charity.

The prison staff and the rehab staff now have their NVQ qualification, with the exception of Brian Myers who has been newly added. He will become NVQ4 qualified as soon as time permits.

## FINANCIAL REVIEW

The charity had another excellent year with total income of £545,754 in 2008. This represents a drop in income from 2007 of £65,300. Fortunately the charity carried forward into 2008 substantial restricted prison reserves which were used during the year. The charity continues to be in a strong position with healthy reserves. Expenses did not outweigh income, hence the charity ended on a strong financial note for the forthcoming year. This has been possible thanks to the generous support of many charitable trusts, companies, community groups and individuals and local authorities.

We have continued to build our local authority income for resident's rehabilitation, although looking forward we foresee difficulties in maintaining this income because Local Authorities are increasingly looking for day-care solutions for drug and alcohol dependency. In 2008 we received funding for 14 residents during the year, totalling £35,400. In total we have received with Borough funding, Housing Benefit and Income support a total of £151,648 from local authorities. However from the middle of the year, there seems to have been major shift in policy by all boroughs to refer to day centres only [where drug use is tolerated] and only refer the most severe cases to rehab, those with a dual diagnosis suffering from mental illness. This will affect our rehab centre financially in the coming year.

The income from sponsored events increased, mainly due to a highly successful Nehemiah bike ride, with 100 riders completing the ride from Guildford to our rehabilitation home in London. We have also received a legacy in 2008 with an additional substantial legacy arriving in 2009.

### Reserves Policy

The trustees retain reserves of approximately 6 months of annual direct charitable expenditure on operating costs. This is to take account the fact that very vulnerable people are dependent on the services supplied, and the Company is dependent on voluntary gifts and donations in order to meet the costs of the provision of these services.

The charity ended the year with £49,886 of restricted funds and £1,097,625 of unrestricted funds. Of these the charity has £325,000 designated for the necessary reserves, including an operational reserve to provide 9 months of estimated salary costs and also £690,481 invested in the charities rehabilitation home.

The trustees are confident that these provisions will enable the charity to continue in the event of a significant drop in funding.

## PLANS FOR THE FUTURE

Our main focus for 2009 will be to develop the prison programme towards achieving national accreditation. This will be critical for further expansion and to reach many more vulnerable men and their families, desperately in need of support. The main priorities for the year ahead are therefore as follows:

- Continue to establish our flagship programme at Wandsworth Prison. This will be the full 6-month programme, run for up to 20 men at a time in a dedicated wing of the prison. The prison is committed to supporting the successful launch and is making significant investment in resources towards this programme.
- Work towards obtaining CSAP accreditation for the prison programme.
- Build our existing links with local authorities to both increase the number of referrals to the rehabilitation home and to secure stable funding.

We continue to be grateful to our supporters for their commitment to our work. They have helped to make real and lasting changes to the lives of many struggling with substance misuse both in prison and in the community, as well as their families. We are excited about the opportunities to grow the prison work at Wandsworth Prison while developing our existing services in the year ahead.



## TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Law applicable to charitable company's in England and Wales requires the trustees to prepare financial statements which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In doing so the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make sound judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity. These are also to enable them to ascertain the financial position of the charity and ensure that the accounts comply with applicable law. Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with company law, as the company's trustees, we certify that:

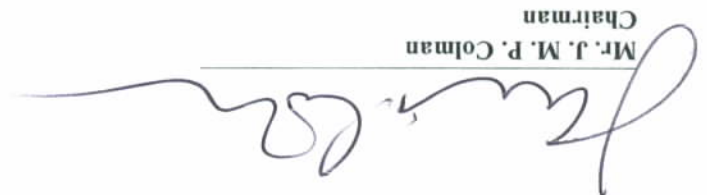
- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- As the trustees of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

## AUDITORS

The trustees have agreed to re-appoint Begbies Chettle Agar as the charity's auditors during the year.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board on 7<sup>th</sup> April 2009 and signed on its behalf.



Mr. J. M. P. Colman  
Chairman

# INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF THE NEHEMIAH PROJECT

We have audited the financial statements of The Nehemiah Project for the year ended 31<sup>st</sup> December 2008 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities.

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 235 of the Companies Act 1985 and Section 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Directors' Responsibilities the charitable company's directors (who also act as trustees for the charitable activities of The Nehemiah Project) are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charitable company is not disclosed.

We are not required to consider whether the statement in the Directors' Report concerning the major risks to which the charitable company is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charitable company's risk management and control procedures.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatement within it.

## BASIS OF AUDIT OPINION

We conducted our audit in accordance with and International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard – Provisions Available for Small Entities, in the circumstances set out below:  
In common with many other charitable companies of this size we assist in the preparation of the financial statement and occasionally provide advice on other matters.

**INDEPENDENT AUDITORS' REPORT  
TO THE TRUSTEES OF  
THE NEHEMIAH PROJECT**

**OPINION**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 December 2008 and of its surplus for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Report of the Trustees is consistent with the financial statements.

*David Cleeton*  
**BEGBIES CHETTLE AGAR**  
**Chartered Accountants**  
**& Registered Auditors**  
Epworth House, 25 City Road  
London EC1Y 1AR  
15/9/09



**THE NEHEMIAH PROJECT**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31ST DECEMBER 2008**

|                                                                   | Notes | Unrestricted Fund | Restricted Funds | Y/E 31/12/08 | Y/E 31/12/07 |
|-------------------------------------------------------------------|-------|-------------------|------------------|--------------|--------------|
| <b>Incoming resources</b>                                         |       |                   |                  |              |              |
| Grants, donations and other similar income                        |       | 170,738           | 137,451          | 308,189      | 376,936      |
| received through fundraising                                      |       |                   |                  | 14,866       | 32,000       |
| Legacies                                                          |       |                   |                  |              |              |
| Supporting People grants                                          |       |                   |                  |              |              |
| Income support, residents' support and housing benefit            |       | 151,648           |                  | 151,648      | 115,381      |
| <i>Activities to generate funds to further Project's objects:</i> |       |                   |                  |              |              |
| Fund raising and publicity                                        |       | 55,018            |                  | 55,018       | 71,491       |
| Bank interest received                                            |       | 16,033            |                  | 16,033       | 15,256       |
| <b>Total incoming resources</b>                                   |       | 408,303           | 137,451          | 545,754      | 611,063      |
| <b>Resources expended</b>                                         |       |                   |                  |              |              |
| Costs of generating funds:                                        |       |                   |                  |              |              |
| Costs of generating voluntary income                              | 3     | (20,246)          |                  | (20,246)     | (19,607)     |
| Costs of operating fundraising events                             | 3     | (7,356)           |                  | (7,356)      | (9,939)      |
| Charitable expenditure:                                           |       |                   |                  |              |              |
| Drug and alcohol rehabilitation                                   | 2     | (307,563)         | (191,107)        | (498,670)    | (488,297)    |
| Governance costs                                                  | 4     | (6,827)           |                  | (6,827)      | (6,727)      |
| <b>Total resources expended</b>                                   |       | (341,992)         | (191,107)        | (533,099)    | (524,570)    |
| <b>Net incoming resources before transfers</b>                    |       | 66,311            | (53,656)         | 12,654       | 86,494       |
| <b>Transfer from restricted funds</b>                             | 10    | 6,708             | (6,708)          | -            | -            |
| <b>Net movement in funds</b>                                      |       | 73,018            | (60,364)         | 12,654       | 86,494       |
| <b>Balance brought forward</b>                                    |       | 1,024,607         | 110,250          | 1,134,857    | 1,048,363    |
| <b>Balance carried forward</b>                                    | 9     | 1,097,625         | 49,886           | 1,147,511    | 1,134,857    |

THE NEHEMIAH PROJECT  
BALANCE SHEET  
AS AT 31ST DECEMBER 2008

| Notes | Y/E | 31/12/08 | £ | Y/E | 31/12/07 | £ |
|-------|-----|----------|---|-----|----------|---|
|-------|-----|----------|---|-----|----------|---|

|                                        |  |                |  |                |  |  |
|----------------------------------------|--|----------------|--|----------------|--|--|
| Fixed assets                           |  |                |  |                |  |  |
| Tangible fixed assets                  |  |                |  |                |  |  |
| Current assets                         |  |                |  |                |  |  |
| Stock                                  |  | 11,028         |  | 16,542         |  |  |
| Income support and housing benefit due |  | 25,710         |  | 10,593         |  |  |
| Prepayments and accrued income         |  | 18,408         |  | 406,210        |  |  |
| Cash at bank and in hand               |  | 399,324        |  | 433,344        |  |  |
|                                        |  | <u>454,470</u> |  | <u>433,344</u> |  |  |

|                                                     |  |                 |  |                 |  |  |
|-----------------------------------------------------|--|-----------------|--|-----------------|--|--|
| Creditors - amounts falling due less than one year: |  |                 |  |                 |  |  |
| Loan instalments                                    |  | (11,000)        |  | (11,000)        |  |  |
| Other creditors                                     |  | (13,435)        |  | (23,451)        |  |  |
|                                                     |  | <u>(24,435)</u> |  | <u>(34,451)</u> |  |  |

|                                       |  |                  |  |                  |  |  |
|---------------------------------------|--|------------------|--|------------------|--|--|
| Net current assets                    |  | 430,036          |  | 398,893          |  |  |
| Total assets less current liabilities |  | <u>1,277,485</u> |  | <u>1,272,512</u> |  |  |

|                                                             |  |           |  |           |  |  |
|-------------------------------------------------------------|--|-----------|--|-----------|--|--|
| Creditors - amounts falling due between two and five years: |  |           |  |           |  |  |
| Loans                                                       |  | (129,974) |  | (137,655) |  |  |

|            |  |                  |  |                  |  |  |
|------------|--|------------------|--|------------------|--|--|
| Net assets |  | <u>1,147,511</u> |  | <u>1,134,857</u> |  |  |
|------------|--|------------------|--|------------------|--|--|

Represented by:

Accumulated income funds

|    |           |           |
|----|-----------|-----------|
| 11 | 1,147,511 | 1,134,857 |
|----|-----------|-----------|

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 and the Financial Reporting Standard for Smaller Entities (effective January 2005) relating to small companies.

These accounts were approved by the directors on 2nd February 2009 and signed on their behalf

Notes 1 to 13 form part of these accounts.

Mr. G. Topping  
Director

1. ACCOUNTING POLICIES

**Basis of Accounting**

The accounts have been prepared in accordance with applicable accounting standards under the historical cost convention. In preparing the accounts the charity has followed best practice as set out in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP) issued in March 2005.

**Incoming resources**

Donations, grants etc. are accounted for when due to the charity, where applicable, with their associated tax recoverable element.

**Depreciation**

Tangible fixed assets costing more than £500 are capitalised and carried at cost. Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets over their expected useful lives at the following rates:

|                      |                   |
|----------------------|-------------------|
| Computer equipment   | 33% straight line |
| Motor vehicles       | 33% straight line |
| Furniture & fittings | 25% straight line |

The fixed assets are used in direct furtherance of the charity's objects. The freehold property has not been amortised since its residual value is believed to be in excess of its carrying value and the amortisation charge and accumulated amortisation is deemed to be immaterial.

**Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**Housing and other benefits**

Housing and incapacity benefits are accounted for when receivable by the charity.

**Cost apportionment**

Costs have been apportioned between the different activities of the charity where they are separately identifiable or based on an estimate of time allocated to each activity for staff costs. Governance costs are purely those necessary for the charity to meet the administrative requirements of the Charity Commission.

Stock reflects unused fundraising materials held at the year end.

2. CHARITABLE EXPENDITURE

Analysed by activity

|                                 | Unrestricted Funds | Restricted Funds | Y/E 31/12/08 | Y/E 31/12/07 |
|---------------------------------|--------------------|------------------|--------------|--------------|
| Drug and Alcohol Rehabilitation | 236,826            | 39,242           | 276,067      | 283,301      |
| Prison                          | 2,867              | 136,630          | 139,497      | 87,462       |
| Support costs                   | 67,870             | 15,236           | 83,106       | 117,534      |
|                                 | 307,563            | 191,107          | 498,670      | 488,297      |

3. FUNDRAISING AND PUBLICITY etc

|                        | Unrestricted Funds | Restricted Funds | Y/E 31/12/08 | Y/E 31/12/07 |
|------------------------|--------------------|------------------|--------------|--------------|
| Staff costs            | 7,992              |                  | 7,992        | 8,949        |
| Cost of running events | 7,356              |                  | 7,356        | 9,939        |
| Support costs          | 12,254             |                  | 12,254       | 10,658       |
|                        | 27,602             | -                | 27,602       | 29,546       |

4. SUPPORT COSTS

|                                        | Governance | Charitable Expenditure | Fundraising Costs | Y/E 31/12/08 | Y/E 31/12/07 |
|----------------------------------------|------------|------------------------|-------------------|--------------|--------------|
| Auditors remuneration - audit work     | 4,935      |                        |                   | 4,935        | 4,700        |
| Auditors remuneration - non-audit work | 1,892      |                        |                   | 1,892        | 2,027        |
| Advertising                            |            | 3,876                  |                   | 3,876        | 4,237        |
| Legal and professional costs           |            | 1,677                  |                   | 1,677        | 18,004       |
| Staff costs                            |            | 15,493                 |                   | 15,493       | 105,569      |
| General expenses                       |            | 62,033                 |                   | 74,287       | 382          |
| Bank charges and fees                  |            | 28                     |                   | 28           |              |
|                                        | 6,827      | 83,106                 | 12,254            | 102,187      | 134,919      |



## Support costs

## 6. STAFF COSTS

## Salaries

During the year no employee earned over £50,000 p.a. or more nor did any director receive any remuneration or reimbursement of expenses.

The average monthly number of employees, including directors, was 12 (2007: 13)

National insurance of £26,886 was paid during the year.

## 7. TANGIBLE FIXED ASSETS

8. LOANS

## 8. LOANS

The Briland Charitable Trust

The Charity Bank

1000

Loan instalments due within one year  
Loans due between two and five years

The loan from The Britland Charitable Trust is unsecured, non interest bearing and has no fixed repayment date. The loan from The Charity Bank bears interest at 6% and is repaid by equal monthly instalments over the next four years. It is secured upon the property owned by the charitable company.

Y/E  
31/12/07  
F

9. UNRESTRICTED FUNDS

| Opening<br>Balance | Incoming | Outgoings | Transfers | Closing<br>Balance |
|--------------------|----------|-----------|-----------|--------------------|
| £                  | £        | £         | £         | £                  |
| 9,662              | 407,767  | (341,992) | 6,708     | 82,144             |
| 689,945            | 536      |           |           | 690,481            |
| 699,607            | 408,303  | (341,992) | 6,708     | 772,625            |
| 250,000            |          |           |           | 250,000            |
| 25,000             |          |           |           | 25,000             |
| 20,000             |          |           |           | 20,000             |
| 15,000             |          |           |           | 15,000             |
| 15,000             |          |           |           | 15,000             |
| 325,000            |          |           |           | 325,000            |
| 1,024,607          | 408,303  | (341,992) | 6,708     | 1,097,625          |

Designated Funds:

General Fund  
Income Fund  
Rehabilitation Home Capital Fund

Operational Reserve  
Wandsworth Programme  
Prison Expansion  
Repairs/Dilapidations planned  
Move-On Fund for Residents

Total

Name of Unrestricted Fund

Rehabilitation Home Capital Fund  
Operational Reserve  
Wandsworth Programme  
Prison Expansion  
Repairs/Dilapidations Reserve  
Move-On Fund for Residents

10. RESTRICTED FUNDS

| Opening<br>Balance | Incoming | Outgoings | Transfers | Closing<br>Balance |
|--------------------|----------|-----------|-----------|--------------------|
| £                  | £        | £         | £         | £                  |
| 57,250             | (8,250)  | (49,000)  |           | 5,566              |
| 10,000             | 48,000   | (101,739) | 49,305    | 34,319             |
| 360                | 41,500   | (24,241)  | (360)     |                    |
| 5,000              |          | (5,000)   |           |                    |
| 2,274              | 21,450   | (23,724)  |           |                    |
| 17,566             | 21,501   | (8,118)   | (3,383)   | 10,000             |
| 4,800              |          | (15,236)  | (2,330)   |                    |
| 110,250            | 137,451  | (191,107) | (6,708)   | 49,886             |

Purpose of Fund

Income invested in the charity's residential rehabilitation home  
This provides a reserve of 9 months of salary costs  
Monies assigned to launch the prison programme into a Wandsworth prison  
Monies assigned to launch the prison programme into further prisons  
To fund planned major maintenance to the 3 properties used by the charity  
Funds assigned to support graduates of rehabilitation to integrate into society

The restricted funds represent income funds expendable at the discretion of the trustees in furtherance of the charity's pursuits in accordance with the conditions imposed. The purpose of each fund is set out below.

Name of Restricted Fund

For the Prison Programme.  
For the Prison Programme.  
For the Prison Programme in any prison.  
To buy a projector for use in Wormwood Scrubs Prison Programme.  
To contribute to the costs of training care workers.  
To provide funds for maintenance and redecoration of Victory Lodge.  
To provide funds for maintenance and equipment for the move-on house.  
No replace the existing database with specialist software.  
To provide textbooks for the Prison Programmes.

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| General<br>Fund | Restricted<br>Funds | V/E<br>31/12/08 |
|-----------------|---------------------|-----------------|
| £               | £                   | £               |
| 847,450         | -                   | 847,450         |
| 349,438         | 49,886              | 399,324         |
| 30,711          | -                   | 30,711          |
| (129,974)       | -                   | (129,974)       |
| 1,097,625       | 49,886              | 1,147,511       |

Tangible fixed assets  
Cash at bank  
Other net current liabilities  
Long term liabilities

12. GRANTS RECEIVED

The following grants of £5,000 and above were received from companies and charitable trusts during the year:

|                                                                               |         |
|-------------------------------------------------------------------------------|---------|
| The Church Housing Trust                                                      | 5,000   |
| The Worshipful Company of Grocers                                             | 5,000   |
| Pyke Charitable Trust                                                         | 5,000   |
| Maurice & Hilda Laing Charitable Trust                                        | 5,000   |
| The Hilden Charitable Trust                                                   | 5,000   |
| The Bernard Sunley Charitable Trust                                           | 5,000   |
| The AB Charitable Trust                                                       | 5,000   |
| Goldsmiths' Company Charity                                                   | 5,000   |
| Mercers Trust                                                                 | 10,000  |
| Centre for Social Justice                                                     | 10,000  |
| 29th May 1961 Charitable Trust                                                | 10,000  |
| Lankelly Chase Trust                                                          | 15,000  |
| The Joseph Rank Trust                                                         | 15,000  |
| The Henry Smith Trust                                                         | 20,000  |
| <hr/>                                                                         |         |
| Grants below £5,000 and donations from individuals and churches               | 188,189 |
| <hr/>                                                                         |         |
| Total grants, donations and other similar income received through fundraising | 378,072 |
| <hr/>                                                                         |         |

13. RELATED PARTY TRANSACTIONS

During the year The Nehemiah Project received the continuing support of a loan from the Britland Trust a related party to Mr J.M.P Colman.

The charitable company also paid £851.88 to Wellers Solicitors, a practice connected to director Mr G Topping.



**THE NEHEMIAH PROJECT**  
**EXPENDITURE DETAIL**  
**FOR THE YEAR ENDED 31ST DECEMBER 2008**

|                                  | Care    |        | Prison |         | FR     | Support | Support    | Governance | Total   | Total   |
|----------------------------------|---------|--------|--------|---------|--------|---------|------------|------------|---------|---------|
|                                  | U       | R      | U      | R       | £      | Care    | Restricted | £          | £       | 2007    |
|                                  | £       | £      | £      | £       | £      | £       | £          | £          | £       | £       |
| Fundraising events               |         |        |        |         | 7,356  |         |            |            | 7,356   | 9,939   |
| Fundraising office materials     |         |        |        |         | 12,254 |         |            |            | 12,254  | 9,133   |
| Staff recruitment                |         |        |        |         |        |         |            |            |         | 5,083   |
| Office Costs                     | 1,461   |        |        | 877     |        | 1,228   |            |            | 3,566   | 4,395   |
| Works Training                   |         |        |        |         |        |         |            |            |         | 43      |
| Prison expenses                  |         |        |        |         |        |         |            |            |         | 240     |
| Re-Hab Programme Costs           | 1,987   | 2,400  | 1,198  | 2,400   |        | 152     |            |            | 8,137   | 6,200   |
| Wages inc NIC - from red books   | 144,638 | 25,000 | 554    | 104,733 | 7,992  | 13,858  |            | 1,635      | 298,409 | 329,039 |
| Staff expenses/gifts etc         | 3,732   |        |        | 380     |        | 136     |            |            | 4,248   | 6,273   |
| Rates - general & water          | 4,126   |        |        |         |        |         |            |            | 4,126   | 4,113   |
| Rent                             | 234     |        |        | 234     |        |         |            |            | 467     | 921     |
| Light and heat                   | 9,281   |        |        |         |        |         |            |            | 9,281   | 8,334   |
| Motor expenses                   | 4,992   |        |        | 2,845   |        | 1,279   |            |            | 9,281   | 8,901   |
| Travel                           | 3,124   |        |        | 296     |        | 1,870   |            |            | 5,290   | 8,853   |
| Printing, postage and stationery | 3,042   |        |        | 1,015   |        | 1,743   |            |            | 5,799   | 3,022   |
| Telephone                        | 3,502   |        |        | 1,438   |        | 1,656   |            |            | 6,596   | 5,822   |
| Advertising                      | 2,160   |        |        | 484     |        | 1,231   |            |            | 3,876   | 4,237   |
| New website costs                |         |        |        |         |        |         | 13,601     |            | 13,601  |         |
| Professional fees                | 1,483   |        |        | 685     |        | (491)   |            |            |         | 1,677   |
| Audit                            |         |        |        |         |        |         |            | 4,935      |         | 4,700   |
| Auditors other fees              |         |        |        |         |        |         |            | 1,892      |         | 2,027   |
| Equipment hire                   | 1,383   |        |        | 1,028   |        | 2,107   |            |            | 2,411   | 1,333   |
| Repairs and renewals             | 17,912  | 11,842 |        | 3,466   |        | 616     |            |            | 35,326  | 15,309  |
| Computer expenses                | 1,003   |        |        | 490     |        |         |            |            | 2,109   | 3,779   |
| Cleaning                         | 1,981   |        |        |         |        |         |            |            | 1,981   | 3,188   |
| Bank charges                     | 56      |        | (21)   |         |        | 28      |            |            | 62      | 382     |
| Loan interest paid               |         |        |        |         |        | 3,357   |            |            | 3,357   | 3,756   |
| Depreciation                     |         |        |        |         |        |         |            |            | 33,453  | 31,410  |
| Subscriptions                    | 1,332   |        |        | 92      |        | 163     |            |            | 1,587   | 1,668   |
| Training costs                   | 784     |        |        | 52      |        | 213     |            |            | 1,050   | 3,621   |
| Insurance                        | 7,813   |        | 1,137  | 729     |        | 3,880   |            |            | 13,560  | 14,292  |
| Food                             | 8,345   |        |        | 591     |        | 569     |            |            | 9,506   | 9,572   |
| Returned donation                |         |        |        | 7,500   |        |         |            |            | 7,500   |         |
| Sundry                           | 1,292   |        |        |         |        | (4)     |            |            |         | 1,178   |
| Sundry - petty cash              | (430)   |        |        |         |        | 250     |            |            |         | 484     |
| Profit on disposal of mv         |         |        |        |         |        |         |            |            |         |         |
| Residents' needs etc             | 11,593  |        |        | 7,295   |        | 576     |            |            | 19,464  | 13,322  |
|                                  | 236,826 | 39,242 | 2,867  | 136,630 | 27,602 | 67,870  | 15,236     | 6,827      | 533,099 | 524,569 |